

### Know my Firm:

My Firm is now two years in business, but we are rapidly growing, and I demand a team that becomes family and therefore, an addition who means to grow and stay. We are fast paced with a demographic of clients between the ages of 20 to late 50's. 95% of our Practice is small business and entrepreneurs and 5% employment Plaintiff. That being said, my team is connected via What's App, g chat, text, phone, etc. We move with our Clients.

We have been remote and digital even pre-COVID-19. So, an attorney who is comfortable with a flexible schedule and in collaborating with the team and most importantly, with me. We use Westlaw, G suite, Google docs, and Clio. We litigate in both CA state and federal courts. My desire is to groom a junior associate to all levels in this Firm. You will begin in litigation only.

I invite you to know how unique we are by reviewing our website and Instagram - @uplift\_law

### The Positions and Expectations:

This position envisions a permanency. We have a need for a junior associate in practice between **1-2 years with litigation experience.** A basic understanding of client intake up to trial preparation is preferred, but knowledge and experience of the litigation process in any stage is acceptable. This Firm wants to mold and grow you to take clients and cases from infancy through the most complicated stages of litigation. Types of cases range from employment (both sides) and in civil litigation (specifically in business torts such as defamation, breach of contract/oral agreement, partnership dissolution, fraud, etc.)

There is a **60-day trial period** in which you will be paid as an independent contractor at **\$30 per hour** with time measured every 6 minutes (representing .1 of the hour). You can be paid either bi-monthly or at the end of the month. Absolutely no overbilling such as your learning curve to do an assignment. Your billing is a direct reflection of this Firm and charged directly to the Client.

At the end, we will revisit your role and most importantly, the chemistry we have with one another in **discussing hourly increases and future positions and goals.** I always reward my team.

Additionally, fast response to me is a must here.

You will be part of the litigation portion of this Firm and be in the trenches. We are litigation heavy. And I will oversee the theories and the next moves by challenging your approach and you will then execute.

Depending on your range, work product, and efficient turn around, you may have **20-25 hours per week up to 80 hours per month starting out.** As I said, depending on the work product and your chemistry with me, you can be a mainstay here. I will provide malpractice insurance (after your trial period), Westlaw access, and we can discuss any continuing education as perks post trial period.

Trust is huge with me. The Clients are the number one here. Every Client must be given concierge, white glove service.

### Next Steps

Please email me ([mel@upliftlaw.net](mailto:mel@upliftlaw.net)) if you are interested in a Zoom interview. Should things further progress after our initial interview, I will include my paralegal and Firm Admin in a final Zoom interview.